TK-12 Crisis Learning Report Card Marks
April 20, 2020 - June 11, 2020

New Grading Guidelines for Trimester 3: TK-8

3rd Trimester Final Marks on the Report Card:
Teachers will **not** be assigning numerical or letter grades for end of the year reporting.

Teachers and administrators made decisions on "grading" through the lens of:
1. Do no harm;
2. Providing feedback on participation and engagement and NOT progress on standards;
3. Equity (considering access to curriculum, technology, supports at home, etc.); and
4. Consistency throughout grade levels and between school sites.

- A district letter will go out to families the week of May 26 explaining the rationale and changes to the report card. This letter will also be shared with staff, in advance.
- Another district letter will accompany the report card explaining how to interpret the report card.

Aeries Crisis Learning (formerly known as Student Wellness Check) Comments for teachers in grades TK-8 to select from:
*TK/K teachers will use these comments on the addendum to the report card in Coregrowth

Full Participation/Engagement in Distance Learning: *Comment Code W*	Partial Participation/Engagement in Distance Learning: *Comment Code X*	Insufficient Evidence to Measure Participation in Distance Learning: *Comment Code Y*
Student fully participated in most provided work which may have included; online meetings, required tasks (paper and/or digital), and optional enrichment opportunities.	Student participated in some Distance Learning opportunities provided by the teacher as measured by paper-based and/or online work submission and participation.	Student participation was limited or hard to measure due to no participation or work completion. Insufficient evidence to measure participation in distance learning.

Transitional Kindergarten & Kindergarten - Coregrowth Report Card
- Teachers will mark Not Reported (NR) on every standard
- Teachers will provide feedback from the prepared menu of comment options (see Crisis Learning Comments above) on the addendum to the report card in Coregrowth.

First Through Fifth Grade - Aeries Report Card
- Teachers will mark Not Addressed (NA) for each standard
- In the trimester 3 comments on the report card there will be a pre populated message from the district: "Due to the COVID19 facilities closure, no DNUSD student in TK-5th grade will receive a grade for the third trimester. Instead, teachers will provide feedback on student work and engagement on the attached document."
- Teachers will provide feedback from the prepared menu of comment options found on the Crisis Learning Table (see Crisis Learning Comments above). Teachers will select from W (Full), X (Partial), Y (Insufficient). Choose only W, X or Y. The district office will auto populate the complete verbiage on the report card based on the teacher's selection of comment code.

Sixth Through Eighth Grade - Aeries Report Card
- Teachers will mark Pass (P) or No Grade (NG) for each subject area.
- Teachers will provide feedback to each of their students from the prepared menu of comment options (see Crisis Learning Table Comments above). These same Crisis Learning Comments will be available in the normal Sixth through Eight Grade Report Card Comments.
- Codes in Report Card Comments will be: W (Full), X (Partial), Y (Insufficient). Choose only W, X or Y. The district office will auto populate the complete verbiage on the report card based on the teacher's selection of comment code.

Del Norte High School Distance Learning Expectations/Grading

1. We will use a Pass/Fail grading system A-D grading scale when issuing final grades at the end of the semester. For students who already receive a credit/no credit system, that will not change (such as some students with IEPs).

   Students who earned an F grade in the first 6 weeks and do not engage in school during the rest of the semester may receive an F for the semester.

   While teachers may use a traditional A-D grading system during the remaining weeks of this school year, **final grades issued will be Pass/Fail**. students who had a passing grade at the 6 week grading period, but do not reenage for the remainder of the semester, may see as much as a letter drop in their grades, but will not receive lower than a "D" grade for the semester. **All traditional grades A-D will be given a Pass**.

2. In a few courses a "C" or better will be required to move forward to a course dependent on skills acquired in the prerequisite course i.e. Alg 2 ---> Pre-cal. This will be handled on a case by case basis and teacher recommendation.

3. Lastly, for students who can show compelling reasons why they were not able to return, we will provide an appeal process to be approved by an administrator. If approved these students could receive an Incomplete and be allowed to complete coursework in the fall to pass the course.

Justification: The decision to move away from the letter grade to a Pass/Grade was made in light of the circumstances created for our students during COVID19. Our underlying philosophy is "do no harm" to our students in a situation they have no essentially no control over. Secondly, outside factors that we have no control over have become the tipping point for us to move in this direction. Post-secondary options that our seniors are working to access could be hindered based on the letter grade designation and the consequent GPA calculated. If there were a consistent approach around the state we would be satisfied with this, but the fact is grading has become extremely subjective during this time with districts offering all passes to students, letting students choose the letter grade they want (which affects GPA), and even some schools who ended the year in March and grades were issued at that time. Because of this variability we will issue Pass/Fail which will not factor into GPA and therefore not become a factor in changing the eligibility status of a graduating senior headed to a 4 year college or other post-secondary option. This levels the playing field for our DNHS seniors as they move forward and compete with other seniors who will graduate in any of the above scenarios described.

Sunset High School Distance Learning Model and Expectations

1. Sunset HS is a 'Variable Credit' school which means simply that students earn their required credits for graduation as they complete them. In other words, traditional, comprehensive high schools award credits per passed class in amounts of "5" at the end of each semester. Sunset students earn only the credits they need, then we determine and enroll them into other courses/credits they need to graduate. Since students often come to Sunset credit deficient, their 'credit' needs are not typically in amounts of "5". Their credit needs are often in 'variable' amounts, thus they earn 'variable' amounts of credit as they progress.

2. Due to Sunset's mission to help students get back-on-track to graduate on-time, we began immediately (upon the school closure on March 16th) to offer credit-earning opportunities for all students. We set up individual student folders, based on student credit needs. We agreed as a staff to collect student work, and re-fill the folders each Wednesday with "Paper/Packet" assignments that could be completed independently, at-home, without necessarily the need of technology, nor teacher supervision. We launched this Wednesday March 18th.

3. Almost daily, teachers update their Google Classrooms with on-line credit-earning options in their respective subject areas. Staff have been hosting Zoom sessions for their Advisory students, other subject area groups (Writer's Workshop, Sources of Strength, Vet Science, etc). We have also hosted a weekly school-wide assembly via Zoom.

4. "Grading" has not necessarily changed in Distance Learning, since teachers grade student work that is returned via online (Google Classroom), or paper/packet. Staff awards participation points to students who participate in any Zoom session, or even contacts via email, Google Classroom, etc.

5. In an effort to ensure contact, and access, Sunset has utilized its van to make home visits to deliver and pick-up student work (and food) several days per week. Our target has been students who are homeless, live in outlying areas (Klamath, Gasquet, etc), or lack the transportation to make it out to our school site. In addition, again to promote access, we have checked out Chromebooks to all students who expressed a need and desire for a device.

6. Sunset HS Distance Learning Model At-A-Glance for the remainder of 2019-2020:

- Develop and offer Packet/Paper credit earning options that can be completed at-home, independently, without necessarily the need for technology access, nor in-person teacher support.

- Create and have students/parents/guardians sign "Sunset HS EmergencySchool Closure Agreement"
- Make & attempt contact with students/families via phone and/or email. Document contact and attempted contacts, with notes of internet and device access.
- Adopt & commit to Google Classroom as Sunset's online platform.
- Develop and offer online/digital credit earning opportunities in addition to, and in complement of, the "Paper/Packet" option.
- Provide/attempt feedback to students at least once per week to include: academic progress/grading, credit needs, social/emotional check-ins, etc..
- Document student 'attendance' anecdotally via zoom participation, returned emails, returned paper/packet assignments and/or assignments completed digitally.
- Assign Principal and one other staff member as a "Co-Teacher" for each Google Classroom(s).
- Host at least one Zoom session per subject area (including Advisory & 'Elective') per week.
- Create and post at least one recorded 'instructional' video per week.
- Maintain Office Hours each week (at least 1 hour, 3 days per week)
- Attend Wednesday Staff Meetings either virtually (via zoom) or in person.
- To promote and ensure access, check out Chromebooks to all students who express a need and/or desire.
- To promote and ensure access, when possible, utilize Sunset van to pick-up and deliver paper/packet assignments.
- Develop and promote Sunset's calendar of scheduled Zoom sessions, office hours, etc. Post on website, Facebook, and send to student emails.
- Ensure routine communication of school and student events via robo-calls, Facebook

7. Minimum Student Expectations during Distance Learning:

- Respond to teacher emails once per day (as if still attending a daily class)
- Attend Sunset Zoom Assembly every Monday at 1pm (advisor will send the link)
- Attend at least 1 (one) Zoom session per assigned class each week (including advisory)
- Complete assignments/projects via Google Classroom, and/or paper/packet.
- Pick-up, and return paper/packet assignments each Wednesday.
- Complete each assignment/project with 70% proficiency to earn required credit.

8. In an effort to 'hold students harmless' to comply with the CDE mandate, Sunset HS will do the following:

- Credits earned in the first 6-week grading period (ending March 13th) will be permanent.
- Students will be awarded up to 2 Credits per enrolled subject (at the time of the school closure on March 13th) with a "Pass" for the 2nd grading period (ending May 1st) for demonstrating minimum participation/effort expectations. These credits will be awarded in the spirit of Sunset's 'variable credit' system, and at the discretion of the classroom teacher.
- In addition to those potential "Passed" 2 credits for participation/effort, any additional assignments and credits completed via paper/packet or Google Classroom during the 2nd Grading Period will also receive a 'pass' and be added to that student's credit accrual for the grading period.
- This will be the same approach during the last Grading Period of the school year (May 4th-June 11th).
- The participation credits will not be awarded for the purpose of credit acceleration for non-seniors.
- Transcripts will be updated at the end of the school year representing a combination of 'passed' credits based on participation/effort, and credits earned via proficiency of completed assignments.
- Final 2nd semester 2019-20 school year transcripts will only have "P" for "Passes" for all credits awarded.