



CITY OF CRESCENT CITY

Mayor Jason Greenough
Council Member Blake Inscore
Council Member Isaiah Wright

Mayor Pro Tem Alex Campbell
Council Member Beau Smith

AGENDA SPECIAL CITY COUNCIL MEETING VIRTUAL VIA ZOOM

TUESDAY

JANUARY 26, 2021

5:30 P.M.

Due to the current public health emergency resulting from COVID-19, the public may access and participate in the public meeting using one or more of the following three methods: (1) participate online via Zoom – details to join the meeting will be on both the City of Crescent City – City Hall Facebook page as well as the City of Crescent City website (www.crescentcity.org); (2) watch the meeting via livestream on YouTube (Channel: City of Crescent City, California) and submit comments via publiccomment@crecidentcity.org; or submit a written comment by filing it with the City Clerk at 377 J Street, Crescent City, California 95531 prior to 5:30 pm, January 26, 2021. If you require a special accommodation, please contact City Clerk Robin Patch at 464-7483 ext. 223.

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the microphone are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

NEW BUSINESS

1. Amador Tank Rehabilitation Project

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Recommend that Elk Valley Rancheria select Farr Construction to complete Phase I of the Amador Water Tank Rehabilitation*

- *Adopt Resolution No. 2021-04, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2020-21 BUDGET OF THE CITY OF CRESCENT CITY*

CITY COUNCIL ITEMS

- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)
- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov’t Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

ADJOURNMENT

Adjourned the special meeting of the City Council of the City of Crescent City scheduled for Tuesday, February 16, 2021 at 6:00 p.m., via Zoom, Crescent City, CA 95531.

POSTED:

January 25, 2021

/s/ Robin Patch

City Clerk/Administrative Analyst

<p><i>Vision:</i> The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.</p> <p><i>Mission:</i> The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.</p> <p><i>Values:</i> Accountability Honesty & Integrity Excellent Customer Service Effective & Active Communication Teamwork Fiscally Responsible</p>
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CITY COUNCIL AGENDA REPORT

TO: MAYOR GREENOUGH AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: JON OLSON, PUBLIC WORKS DIRECTOR
NACOLE SUTTERFIELD, ENGINEERING PROJECT MANAGER**

DATE: JANUARY 26, 2021

SUBJECT: AMADOR TANK REHABILITATION PROJECT

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Recommend that Elk Valley Rancheria select Farr Construction to complete Phase I of the Amador Water Tank Rehabilitation.
- Approve and adopt Resolution No. 2021-04, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2020-21 BUDGET OF THE CITY OF CRESCENT CITY

BACKGROUND

At the November 16, 2020 meeting Council approved an amendment to the memorandum of agreement (MOA) with the Elk Valley Rancheria (EVR) for phase 1 rehabilitation to the Amador Tank. Phase 1 includes installation of new roof hatch, center vent, auxiliary vent, guardrails, fall restraint system, new interior and exterior ladders, minor repairs, painting of new appurtenances, and other appurtenances to the water tank. Future phases of the project will include new manways, seismic resistant foundation and piping, cathodic protection system, repair of steel girders, complete recoating of the interior and exterior of the tank.

The project was advertised by EVR, and three bids were received:

FARR CONSTRUCTION	\$	267,700.00
PASO ROBLES TANK, INC.		INCOMPLETE BID
EURO STYLE MANAGEMENT	\$	963,440.00

The anticipated schedule for this project is as follows:

FEBRUARY 2021	PROJECT AWARD
MARCH 2021	PROJECT KICKOFF
JUNE 2021	PHASE I COMPLETED

ITEM ANALYSIS

The City's current agreement with EVR states that any rehabilitation costs over the \$200,000 grant amount will be covered by the City. Although EVR is working in partnership with the City to implement this project with grant funding obtained by EVR, the Amador Tank is owned and maintained by the City. Therefore, any additional costs are the responsibility of the City. Staff is recommending the water fund cover the extra cost as this project is crucial to a safe and effective water system.

FISCAL ANALYSIS

Staff recommends adding \$95,000 from the water fund to cover additional expenses and a reasonable project contingency of approximately 10%.

Elk Valley Rancheria Grant Funds from BOR	\$200,000
City funds needed to cover the unfunded portion of the bid	\$ 67,700
City funded additional contingency/special inspection needs	\$ 27,300
Total	\$295,000

STRATEGIC PLAN ASSESSMENT

This project was listed as a priority project in meeting the goals and objectives of Goal 1 "Support quality services and community safety to enhance the lives of our citizens and visitors".

ATTACHMENTS

1. Resolution No. 2021-04, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2020-21 BUDGET OF THE CITY OF CRESCENT CITY

RESOLUTION NO. 2021-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2020-21 BUDGET OF THE CITY OF CRESCENT CITY

WHEREAS, the budget for the fiscal year beginning July 1, 2020, as submitted by the City Manager, was reviewed by the City Council and a public hearing was held thereon the 22nd day of June 2020; and

WHEREAS, the City Council adopted said budget and has the authority to amend said budget from time to time; and

WHEREAS, the City Council and the Elk Valley Rancheria have a memorandum of agreement approving Bureau of Reclamation grant funding for phase 1 rehabilitation to the Amador Water Tank; and

WHEREAS, the low bid received came in over the grant amount; and

WHEREAS, the City is responsible for the difference in the project cost over the grant amount; and

WHEREAS, fulfillment of these priorities requires an amendment to the operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:

1. That the Fiscal Year 2020-21 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
Water Fund	\$0	\$95,000
Water CIP Fund	\$95,000	\$95,000

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 26th day of January, 2021 by the following polled vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Jason Greenough, Mayor

ATTEST:

Robin Patch, City Clerk